



Travis Central Appraisal District
 PO Box 149012
 Austin TX 78714-9012
 Phone: (512) 834-9317
 Fax: (512) 834-1565

**REQUEST FOR EXTENSION UNTIL MAY 15
 FOR FILING YEAR _____ RENDITION**

Part I – Owner / Business Name and Property identification

Name of Business Owner	Telephone Number	TCAD Property ID:
Mailing Address	City, State, Zip + 4	
Business Name (if different from Business Owner name)	Business Address (if different than mailing address)	

Part II - Request

State law requires, on or before April 15, a person shall render for taxation all tangible personal property used for the production of income that he owns or manages and controls as a fiduciary on January 1. Chief Appraisers are required to impose a penalty of 10% of the tax liability for failure to file a timely rendition.

If you cannot complete the rendition by April 15, the Texas Property Tax Code allows an automatic extension until May 15. Your request for the automatic extension must be received on or prior to April 15. If April 15 or May 15 falls on a weekend or legal holidays, the deadlines are extended to the next regular business day.

Please use this form to ensure timely processing. Your request may be mailed (must be postmarked by the US Postal Service on or before April 15) or faxed (see above). We also accept hand deliveries at 8314 Cross Park Dr, Austin, TX 78754 or you may email your request to rendition@tcadcentral.org.

The request for extension is automatic (if filed on time); you will not receive any notification from Travis Central Appraisal District either granting the extension or confirming receipt of your request. If you require confirmation, you must track receipt of your request via registered/certified mail, fax confirmation, or email delivery and read receipt, etc.

Part III - Signature

I attest that the information is true and accurate to the best of my knowledge and belief.

Signature _____ Date _____

Printed Name _____ Title _____

Agent _____ Printed Name _____

Phone Number _____ Fax Number _____

The rendition extension does not apply to exemption applications.